

EXECUTIVE
23 FEBRUARY 2016
5.00 - 5.40 PM



Present:

Councillors Bettison (Chairman), Dr Barnard (Vice-Chairman), D Birch, Brunel-Walker, Mrs Hayes MBE, Heydon, McCracken and Turrell

30. Declarations of Interest

The following declarations of disclosable and pecuniary interests were made in respect of all items on the agenda

Councillor Dr Barnard was a Trustee of Involve, the Berkshire Maestros and Keep Mobile and was a member of Bracknell Town and Warfield Parish Councils.

Councillor Bettison was a member of Sandhurst Town Council, a member of Localis and the Chairman of the IESE Board.

Councillor Birch was the Council representative for Involve, a Director of Bracknell Forest Homes, a member of Sandhurst Town Council and his wife was a member of the South Hill Park Joint Management Committee.

Councillor Brunel-Walker was a member of Bracknell Town Council

Councillor Mrs Hayes was a member of Winkfield Parish Council.

Councillor Heydon was on the Board of Downshire Homes, a member of IESE and a member of Bracknell Town Council.

Councillor McCracken was a member of the South Hill Park Joint Management Board, a member of Bracknell Town Council and his wife was a member of South Hill Park

Councillor Turrell was a member of the South Hill Park Joint management Board and was a member of Bracknell Town Council.

The Chief Executive declared an interest as he was the Chief Executive of Downshire Homes.

The Borough Treasurer declared an interest as he was a Director of Downshire Homes.

31. Minutes

RESOLVED that the minutes of the meeting of the Executive on 9 February 2016 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

32. Executive Decisions

The Executive considered the reports submitted on the items listed below and the decisions taken are recorded in the decision sheets attached to these minutes and summarised below:

Item 5. Capital Budget 2016/17

RESOLVED that the Executive:

- i. Recommends to the Council
 - a. General Fund capital funding of £59.983m for 2016/17 in respect of those schemes listed in Annexes A – E of the Borough Treasurer and Chief Executive's report.
 - b. The inclusion of an additional budget of £1m for Invest to Save schemes.
 - c. The inclusion of £2.440m of expenditure to be funded from S106 as outlined in paragraph 5.33. of the Borough Treasurer and Chief Executive's report.
 - d. That those schemes that attract external grant funding are included within the Capital Programme at the level of funding received.
- ii. Agrees that capital schemes that require external funding can only proceed once the Council is certain of receiving the grant.
- iii. Reviews the indicative programme for 2017/18 and 2018/19 in the light of resources available and spending priorities in December 2016.

Item 6. Revenue Budget 2016/17

RESOLVED that the Executive, in recommending to Council a budget and Council Tax level for 2016/17:

- i. Confirms the original budget proposals, subject to the revisions in section 8.3 of the Borough Treasurer and Chief Executive's report and those decisions to be taken elsewhere on this agenda on the capital programme;
- ii. Agrees the provision for inflation of £0.765m (section 8.2 of the Borough Treasurer and Chief Executive's report);
- iii. Agrees the additional budget proposals as set out in Annexe A and Annexe D and in sections 6.2, 6.3, 7.3 and 7.4 of the Borough Treasurer and Chief Executive's report ;
- iv. Agrees that the Council should fund the Schools budgets at the level set out in section 9.1 of the Borough Treasurer and Chief Executive's report subject to any amendments made by the Executive Member for Children, Young People and Learning following the receipt of definitive funding allocations for Early Years and High Needs pupils;
- v. Includes a general contingency of £1.000m, use of which is to be authorised by the Chief Executive in consultation with the Borough Treasurer in accordance with the delegations included in the Council's constitution (section 10.6 of the Borough Treasurer and Chief Executive's report);
- vi. Subject to the above recommendations, confirms the draft budget proposals;
- vii. Approves the Net Revenue Budget before allowance for loss of interest from any use of balances as set out in Annexe G of the Borough Treasurer and Chief Executive's report;
- viii. Agrees a £5.161m contribution from revenue balances (before loss of interest on use of balances) to support revenue expenditure;

- ix. Recommends that the Council Tax requirement, excluding Parish and Town Council precepts, be set as £49.795m;
- x. Recommends a 3.99% increase in the Council Tax for the Council's services and that each Valuation Band is set as follows:

Band	Tax Level Relative to Band D	£
A	6/9	758.40
B	7/9	884.80
C	8/9	1011.20
D	9/9	1137.60
E	11/9	1390.40
F	13/9	1643.20
G	15/9	1896.00
H	18/9	2275.20

- xi. Recommends that the Council approves the following indicators, limits, strategies and policies included in Annexe E of the Borough Treasurer and Chief Executive's report:
- The Prudential Indicators and Limits for 2016/17 to 2018/19 contained within Annexe E(i) of the Borough Treasurer and Chief Executive's report;
 - The Minimum Revenue Provision (MRP) Policy contained within Annexe E(ii) of the Borough Treasurer and Chief Executive's report;
 - The Treasury Management Strategy Statement, and the Treasury Prudential Indicators contained in Annexe E(iii) of the Borough Treasurer and Chief Executive's report;
 - The Authorised Limit Prudential Indicator in Annexe E(iii) of the Borough Treasurer and Chief Executive's report;
 - The Investment Strategy 2016/17 to 2018/19 and Treasury Management Limits on Activity contained in Annexe E(iv) of the Borough Treasurer and Chief Executive's report;
- xii. Approves the virements relating to the 2015/16 budget as set out in Annexe H of the Borough Treasurer and Chief Executive's report and recommends those that are over £0.100m for approval by Council.

Item 7. General Fund Revenue Budget 2016/17 - Further Savings Proposals

RESOLVED that the Executive agree:

- i. the further savings proposals set out in the Chief Executive and Borough Treasurer's report as the basis for consultation with the Overview & Scrutiny Commission and other interested parties or individuals.
That authority be delegated to the Director of Environment, Culture and Communities and the Executive Member for Culture, Corporate Services and Public Protection to agree the annual grant to South Hill Park within the financial limits specified in the Chief Executive and Borough Treasurer's report.

CHAIRMAN

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**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I052738
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1. **TITLE:** Capital Budget 2016/17
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To recommend to Council the annual budget.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive:

- i. Recommends to the Council
 - a. General Fund capital funding of £59.983m for 2016/17 in respect of those schemes listed in Annexes A – E of the Borough Treasurer and Chief Executive's report.
 - b. The inclusion of an additional budget of £1m for Invest to Save schemes.
 - c. The inclusion of £2.440m of expenditure to be funded from S106 as outlined in paragraph 5.33. of the Borough Treasurer and Chief Executive's report.
 - d. That those schemes that attract external grant funding are included within the Capital Programme at the level of funding received.
- ii. Agrees that capital schemes that require external funding can only proceed once the Council is certain of receiving the grant.
- iii. Reviews the indicative programme for 2017/18 and 2018/19 in the light of resources available and spending priorities in December 2016.

7. **REASON FOR DECISION**

The reasons for the recommendations are set out in the Borough Treasurer and the Chief Executive's report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative options are considered in the Borough Treasurer and Chief Executive's report

9. **PRINCIPAL GROUPS CONSULTED:** Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this

report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:**

Councillor Dr Barnard was a Trustee of Involve, the Berkshire Maestros and Keep Mobile and was a member of Bracknell Town and Warfield Parish Councils.

Councillor Bettison was a member of Sandhurst Town Council, a member of Localis and the Chairman of the IESE Board.

Councillor Birch was the Council representative for Involve, a Director of Bracknell Forest Homes, a member of Sandhurst Town Council and his wife was a member of the South Hill Park Joint Management Committee.

Councillor Brunel-Walker was a member of Bracknell Town Council

Councillor Mrs Hayes was a member of Winkfield Parish Council.

Councillor Heydon was on the Board of Downshire Homes, a member of IESE and a member of Bracknell Town Council.

Councillor McCracken was a member of the South Hill Park Joint Management Board, a member of Bracknell Town Council and his wife was a member of South Hill Park

Councillor Turrell was a member of the South Hill Park Joint management Board and was a member of Bracknell Tow

Date Decision Made	Final Day of Call-in Period
23 February 2016	8 March 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I052628
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1. **TITLE:** Revenue Budget 2016/17
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To recommend to Council the annual budget.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Executive, in recommending to Council a budget and Council Tax level for 2016/17:

- i. Confirms the original budget proposals, subject to the revisions in section 8.3 of the Borough Treasurer and Chief Executive's report and those decisions to be taken elsewhere on this agenda on the capital programme;
- ii. Agrees the provision for inflation of £0.765m (section 8.2 of the Borough Treasurer and Chief Executive's report);
- iii. Agrees the additional budget proposals as set out in Annexe A and Annexe D and in sections 6.2, 6.3, 7.3 and 7.4 of the Borough Treasurer and Chief Executive's report ;
- iv. Agrees that the Council should fund the Schools budgets at the level set out in section 9.1 of the Borough Treasurer and Chief Executive's report subject to any amendments made by the Executive Member for Children, Young People and Learning following the receipt of definitive funding allocations for Early Years and High Needs pupils;
- v. Includes a general contingency of £1.000m, use of which is to be authorised by the Chief Executive in consultation with the Borough Treasurer in accordance with the delegations included in the Council's constitution (section 10.6 of the Borough Treasurer and Chief Executive's report);
- vi. Subject to the above recommendations, confirms the draft budget proposals;
- vii. Approves the Net Revenue Budget before allowance for loss of interest from any use of balances as set out in Annexe G of the Borough Treasurer and Chief Executive's report;
- viii. Agrees a £5.161m contribution from revenue balances (before loss of interest on use of balances) to support revenue expenditure;
- ix. Recommends that the Council Tax requirement, excluding Parish and Town Council precepts, be set as £49.795m;

- x. Recommends a 3.99% increase in the Council Tax for the Council's services and that each Valuation Band is set as follows:

Band	Tax Level Relative to Band D	£
A	6/9	758.40
B	7/9	884.80
C	8/9	1011.20
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F	13/9	1643.20
G	15/9	1896.00
H	18/9	2275.20

- xi. Recommends that the Council approves the following indicators, limits, strategies and policies included in Annexe E of the Borough Treasurer and Chief Executive's report:
- The Prudential Indicators and Limits for 2016/17 to 2018/19 contained within Annexe E(i) of the Borough Treasurer and Chief Executive's report;
 - The Minimum Revenue Provision (MRP) Policy contained within Annexe E(ii) of the Borough Treasurer and Chief Executive's report;
 - The Treasury Management Strategy Statement, and the Treasury Prudential Indicators contained in Annexe E(iii) of the Borough Treasurer and Chief Executive's report;
 - The Authorised Limit Prudential Indicator in Annexe E(iii) of the Borough Treasurer and Chief Executive's report;
 - The Investment Strategy 2016/17 to 2018/19 and Treasury Management Limits on Activity contained in Annexe E(iv) of the Borough Treasurer and Chief Executive's report;
- xii. Approves the virements relating to the 2015/16 budget as set out in Annexe H of the Borough Treasurer and Chief Executive's report and recommends those that are over £0.100m for approval by Council.

7. REASON FOR DECISION

The recommendations are designed to enable the Executive to propose a revenue budget and Council Tax level for approval by Council on 24 February.

8. ALTERNATIVE OPTIONS CONSIDERED

Background information relating to the options considered is included in the Borough Treasurer and Chief Executive's report.

9. **PRINCIPAL GROUPS CONSULTED:** Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or

group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive
11. **DECLARED CONFLICTS OF INTEREST:** Councillor Dr Barnard was a Trustee of Involve, the Berkshire Maestros and Keep Mobile and was a member of Bracknell Town and Warfield Parish Councils.
- Councillor Bettison was a member of Sandhurst Town Council, a member of Localis and the Chairman of the IESE Board.
- Councillor Birch was the Council representative for Involve, a Director of Bracknell Forest Homes, a member of Sandhurst Town Council and his wife was a member of the South Hill Park Joint Management Committee.
- Councillor Brunel-Walker was a member of Bracknell Town Council
- Councillor Mrs Hayes was a member of Winkfield Parish Council.
- Councillor Heydon was on the Board of Downshire Homes, a member of IESE and a member of Bracknell Town Council.
- Councillor McCracken was a member of the South Hill Park Joint Management Board, a member of Bracknell Town Council and his wife was a member of South Hill Park
- Councillor Turrell was a member of the South Hill Park Joint management Board and was a member of B

Date Decision Made	Final Day of Call-in Period
23 February 2016	1 February 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I059292
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1. **TITLE:** General Fund Revenue Budget 2016/17 - Further Savings Proposals

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To approve for consultation a range of further savings proposals.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive agree:

- i. the further savings proposals set out in the Chief Executive and Borough Treasurer's report as the basis for consultation with the Overview & Scrutiny Commission and other interested parties or individuals.
- ii. That authority be delegated to the Director of Environment, Culture and Communities and the Executive Member for Culture, Corporate Services and Public Protection to agree the annual grant to South Hill Park within the financial limits specified in the Chief Executive and Borough Treasurer's report.

7. **REASON FOR DECISION**

The recommendation allows the Executive to consult on a range of further savings proposals that will contribute towards the delivery of a sustainable revenue budget for 2016/17 and beyond, as required by the Council's Constitution and the Local Government Act 2003.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The range of options being considered is included in the Borough Treasurer and Chief Executive's report and its annexes.

9. **PRINCIPAL GROUPS CONSULTED:** N/A

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:** Councillor Dr Barnard was a Trustee of Involve, the Berkshire Maestros and Keep Mobile and was a member of Bracknell Town and Warfield Parish Councils.

Councillor Bettison was a member of Sandhurst Town Council, a member of

Localis and the Chairman of the IESE Board.

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Councillor Brunel-Walker was a member of Bracknell Town Council

Councillor Mrs Hayes was a member of Winkfield Parish Council.

Councillor Heydon was on the Board of Downshire Homes, a member of IESE and a member of Bracknell Town Council.

Councillor McCracken was a member of the South Hill Park Joint Management Board, a member of Bracknell Town Council and his wife was a member of South Hill Park

Councillor Turrell was a member of the South Hill Park Joint management Board and was a member of B

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23 February 2016	1 March 2016

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